

Erasmus+ Programme

Key Action 1

Mobility for learners and staff –
 Higher Education Student and Staff Mobility

Inter-institutional agreement 2014-2021

between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ^t (email, phone)	Website (eg. of the course catalogue)
Istanbul Sabahattin Zaim University	TR ISTANBU41	Erasmus Institutional Coordinator Doc. Dr. Candan Öztürk Phone: +90 (212) 692 97 12 Fax: +90 (212) 693 82 29 e-mail: candan.ozturk@izu.edu.tr International Relations Office: international@izu.edu.tr erasmus@izu.edu.tr Phone: +90 (212) 692 96 24/97 48	http://www.izu.edu.tr/en- US/Default.aspx
		Erasmus Departmental Coordinator: Prof. Ali Bozbayindir Faculty of Law Tel: + +90 (212) 692 97 63 Fax: +90 (212) 693 82 29 e-mail: emrah.bozbayindir@izu.edu.tr	http://ebs.iszu.edu.tr/Amac _Hedef.aspx?bno=56⊥= 60
Universita di Messina	I MESSINA01	Institutional Coord.: Dott.ssa Grazia De Tuzza Settore Relazioni Internazionali Piazza S. Pugliatti, 1 I-98122 Messina Italy Phone: +39 090 6768500/8531/8532/8506 Fax: +39 090 6768332 Email: relint@unime.it	http://relint.unime.it/en/
		Departmental Coord. Prof. Stefano Ruggeri Dept. of Law Phone: +39 090 676 4415 Email: steruggeri@unime.it	http://www.unime.it/diparti menti/giurisprudenza/_offer ta

¹ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

Student Mobility for Studies

FROM [Erasmus	PERSONAL PROPERTY OF THE PROPERTY OF THE PERSON OF THE PER	Subject area code	Subject area name	Study cycle	Number of student mobility periods	
code of the sending institution]	code of the receiving institution]	[ISCED]		[short cycle, 1 st , 2 nd or 3 rd]	Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
TR ISTANBU41		380 / 0421	Law	1 st	2 (20)	Only by individual agreement
I MESSINA01	TR ISTANBU41	380 / 0421	Law	1 st	2 (20)	Only by individual agreement

Staff Mobility for Teaching

FROM TO [Erasmus [Erasmus	[Erasmus	Subject area code	Subject area name	a Number of staff mobility periods		
code of the sending institution]	code of the receiving institution]	[ISCED]		Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *	
TR ISTANBU41	I MESSINA01	380 / 0421	Law	2 (1 week * 8 h)	Only by individual agreement	
I MESSINA01	TR ISTANBU41	380 / 0421	Law	2 (1 week * 8 h)	Only by individual agreement	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving Optional: institution Subject area			Language of instruc-	CONTROL OF THE PROPERTY OF THE		
[Erasmus code]		tion 1	tion 2	Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]	
TR ISTANBU41		Turkish	English	B1	B2	

² Mobility numbers can be given per sending/receiving institutions and per education field (optional*: http://www.uis.unesco.ora/Education/Pages/international-standord-classification-of-education.aspx)

³ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr

			101	! 60	
I MESSINA01	i Italian	l English	I DT		
				; D2	

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU41:

For more information: http://www.izu.edu.tr/en-US/io/default.aspx

I MESSINA01:

For questions regarding services to students in need of individual arrangements in connection with studies and/or examinations, please see the following link: http://www.unime.it/sezione_disabili/

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU41	August 1 st	Decemeber 1 st
I MESSINA01	Nomination deadline: May 15th Application Form: May 30 th	Nomination deadline: October 15 th Application Form: October 30 th

- 2. Nominated students receive by e-mail their login details to our online application form that they have to complete within the deadline above. Once completed, they receive an acceptance letter by e-mail within a max. of **6** weeks.
- 3. A Transcript of Records will be issued by the receiving institution no later than **6** weeks after the assessment period has finished at the receiving HEI.
- 4. Termination of the agreement

A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

TR ISTANBU41:

Percentage	Course Grade	Coefficient
90-100	AA	4
85-89	ВА	3.5
80-84	BB	3
75-79	СВ	2.5
70-74	CC	2
65-69	DC	1.5
60-64	DD	1
50-59	FD	0.5
49 and below	FF	0

I MESSINA01:

http://relint.unime.it/en/internazionalizzazione/diploma-supplement/

http://relint.unime.it/files/2012/09/Tabelle-di-Conversione-voti-con-il-sistema-ECTS-DM270-04.pdf

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details Website for information	
TR ISTANBU41	Consular Website of the Republic of Turkey	https://www.konsolosluk.gov.tr/ekonsolosluk /default http://www.iszu.edu.tr/en-US/content-
		detail/1224/Page.aspx
I MESSINA01	relint@unime.it	http://relint.unime.it/files/2012/09/Incoming -Erasmus-Handbook2.pdf (see Compulsory fulfillments-Italian immigration rules)

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details	Website for information
TR ISTANBU41	International Office e-mail: Erasmus@iszu.edu.tr international@iszu.edu.tr phone:+90(212) 692 96 00	http://www.izu.edu.tr/en- US/io/insurance/2055/Page.aspx
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in- entrata/informazioni-utili/ (see Health insurance)

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU41	Dormitories e-mail: konuk evleri@iszu.edu.tr	http://www.izu.edu.tr/tr-TR/izu- konukevleri/1047/Page.aspx
I MESSINA01	relint@unime.it	http://relint.unime.it/en/mobilita-in- entrata/informazioni-utili/ (see Accommodation and meals)

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁴
TR ISTANBU41	Prof.Dr. Mehmet Bulut	3.02.2015	
	Rector		
I MESSINA01	Prof. Pietro Navarra		1 Same
	Rector	9 FEB. 2015	M M DEGUSTUO
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⁴ Scanned signatures are accepted