



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1

### Learning Mobility for Higher Education Students and Staff

### among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

#### Validity period of the agreement

Timeframe	Academic Year*
Start of validity	[2024/2025]
End of validity	[2028/2029]

<sup>1</sup> Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

## A. Information about the higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details <sup>2</sup> (email, phone)	Websites ( General/Faculties/ Course catalogue)
Universidade do Porto	P PORTO02	<p><b>Institutional Coordinator:</b> Prof. Maria Joana Carvalho  <a href="mailto:international@reit.up.pt">international@reit.up.pt</a></p> <p><b>Faculty of Arts and Humanities</b>            International Faculty Coordinator:            Prof. Isabel Duarte, <a href="mailto:sri@letras.up.pt">sri@letras.up.pt</a>            Academic Exchange Coordinator: Prof. José Meirinhos (<a href="mailto:meirinhos@letras.up.pt">meirinhos@letras.up.pt</a>)            Department of Philosophy            Administrative contact: Ms. Carla Augusto            International Office - Faculdade de Letras da UPorto            Via Panorâmica, s/n; 4150-564 Porto;            Portugal            Tel.: +351.226077140, <a href="mailto:sri@letras.up.pt">sri@letras.up.pt</a></p>	<p><a href="http://www.uporto.pt">www.uporto.pt</a></p> <p><a href="http://www.letras.up.pt">www.letras.up.pt</a></p> <p><a href="https://sigarra.up.pt/up/en/WEB_BASE.GERA_PAGINA?p_pagina=ensino">https://sigarra.up.pt/up/en/WEB_BASE.GERA_PAGINA?p_pagina=ensino</a></p>
<p><b>UNIVERSITY OF MESSINA</b>            address: Piazza S.Pugliatti,1            98123 MESSINA            (ITALY)</p> <p>Dipartimento di Civiltà antiche e moderne</p>	I MESSINA1	<p><b>Erasmus Institutional Coordinator</b></p> <p>Dott. Giuseppe Lucchese, PhD            Head of International Mobility Unit    <a href="mailto:glucchese@unime.it">glucchese@unime.it</a></p> <p><b>Academic Coordinator</b></p> <p><b>Erasmus coordinator</b>            Prof. Giovanna Costanzo  <a href="mailto:g.costanzo@unime.it">g.costanzo@unime.it</a></p> <p>Prof. Rosa Faraone  <a href="mailto:r.faraone@unime.it">r.faraone@unime.it</a></p>	<p><a href="https://www.unime.it/">https://www.unime.it/</a>  <a href="https://international.unime.it/">https://international.unime.it/</a></p> <p><a href="#">Homepage   Laurea in Filosofia   Università degli Studi di Messina (unime.it)</a></p>

<sup>2</sup> Contact details to reach the senior officer in charge of this agreement and of its possible updates.

## B. Mobility numbers<sup>3</sup> per academic year

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Field of education – Clarification (optional)	Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional)*	Number of student mobility periods	
						Student Mobility for Studies [total number of students] Student mobility for Studies [total number of months]	Student Mobility for Traineeships (optional)* [total number of students] Student Mobility for Traineeships (optional)* [total number of months]
P PORTO02	I MESSINA01	0223	Philosophy		1,2	2 x 6 months	-
I MESSINA01	P PORTO02	0223	Philosophy		1,2	2 x 6 months	-

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code (optional)* [ISCED]	Subject area name (optional)*	Number of staff mobility periods			
				Staff Mobility for Teaching [total number of staff]	Staff Mobility for Teaching [total number of days]	Staff Mobility for Training (optional)* [total number of staff]	Staff Mobility for Training (optional)* [total number of days]
P PORTO02	I MESSINA01	0223	Philosophy	1	5 (min. 8 hours)	-	-
I MESSINA01	P PORTO02	0223	Philosophy	1	5 (min. 8 hours)	-	-

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*): <https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>

### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level <sup>4</sup>	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
P PORTO02	-	Portuguese		Portuguese B2 or English B2 or French B2 or Spanish B2	To be agreed
I MESSINA01		Italian		Italian B1	

### D. Calendar

**Nominations of incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term and whole academic year* [day/month]	Spring term* [day/month]
P PORTO02	10th May	10th October
I MESSINA01	June, 15th	November, 15th

**Applications from incoming students must reach the institution by:**

Receiving institution [Erasmus code]	Autumn term and whole academic year* [day/month]	Spring term* [day/month]
P PORTO02	15 <sup>th</sup> May (dates may be subject to update according to the academic year)	15 <sup>th</sup> October (dates may be subject to update according to the academic year)
I MESSINA01	June, 30th	November, 30th

<sup>4</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see

<http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

## Application procedure for incoming students

Receiving institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Mobility Unit Tel: +351.220408056 <a href="mailto:international@reit.up.pt">international@reit.up.pt</a>	<a href="https://sigarra.up.pt/up/en/WEB_BA SE.GERA_PAGINA?p_pagina=122272">https://sigarra.up.pt/up/en/WEB_BA SE.GERA_PAGINA?p_pagina=122272</a>
I MESSINA01	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="#">Erasmus+ incoming students for study   Università degli Studi di Messina (unime.it)</a>

## E. Additional requirements

Receiving institution [Erasmus code]	Requirement	Details	Website for information (if applicable)
P PORTO02	Transcript of Records. Language certificate (when applicable).		
I MESSINA01	Academic requirements	- Number of ECTS credits completed  - Subject area code – ISCED	<a href="#">Tabelle ECTS   Università degli Studi di Messina (unime.it)</a>

The receiving institution will send its decision within X weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Receiving institution [Erasmus code]	Available infrastructure adjusted for people with:	Description of infrastructure (optional)	Contact details (email, phone)	Website for information
P PORTO02				<a href="https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=estudantes-com-necessidades-especiais">https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=estudantes-com-necessidades-especiais</a>
I MESSINA01	- Reduced mobility - Hearing impairments - Visual impairments		<a href="mailto:servizi.dd@unime.it">servizi.dd@unime.it</a>	<a href="#">Servizi per disabilità e DSA   Università degli Studi di Messina (unime.it)</a>

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Mobility Unit Tel: +351.220408056 <a href="mailto:international@reit.up.pt">international@reit.up.pt</a>	<a href="https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274">https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122274</a>
I MESSINA01	Erasmus Mobility Office  +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> (See "Services&Facilities" )

### 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Mobility Unit Tel: +351.220408056 <a href="mailto:international@reit.up.pt">international@reit.up.pt</a>	<a href="http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271">http://sigarra.up.pt/up_uk/web_base.gera_pagina?p_pagina=122271</a>
I MESSINA01	Erasmus Mobility Office +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see "Living in Messina – Residence Permit" )

### 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
P PORTO02	Mobility Unit Tel: +351.220408056 <a href="mailto:international@reit.up.pt">international@reit.up.pt</a>	<a href="https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275">https://sigarra.up.pt/up/en/web_base.gera_pagina?p_pagina=122275</a>
I MESSINA01	Erasmus Mobility Office +39 090 676 8534/8532 <a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="https://international.unime.it">https://international.unime.it</a> ( see “Living in Messina – Health Care” )

#### 4. Additional information

Receiving institution [Erasmus code]	Information on recognition process / other useful information:	Contact details (email, phone)	Website for information
P PORTO02			
I MESSINA01	The University of Messina follows the ECTS system.	<a href="mailto:erasmus@unime.it">erasmus@unime.it</a>	<a href="#">Tabelle ECTS   Università degli Studi di Messina (unime.it)</a>

A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI.

P PORTO02 Partner institution, grading system: The University of Porto uses the ECTS Grading system. The number of ECTS credits for each course reflects the total number of hours a student is expected to devote to the course (in the form of lectures, homework, reading, essays, consultations, seminars, etc.). 60 ECTS credits are attached to the workload of a full-time year of formal learning (academic year) and the associated learning outcomes. At the University of Porto, one credit corresponds to 27 hours of student total work.

1 full academic year = 60 ECTS credits; 1 semester = 30 ECTS credits

Local Grades awarded on a scale of 0-20 (pass mark 10):

18 to 20	Excellent
16 and 17	Very good
14 and 15	Good
10 to 13	Sufficient
0 to 9	Fail

#### ECTS Grades

The ECTS grading scale is based on the percentile (similar but not identical to the class rank) of a student in a given assessment, that is how was his/her performance relatively to other students enrolled in the last three years of the same curricular unit/course (or in a significant group of students). Therefore, ECTS grade does not have a direct fixed correspondence to the local grade.

ECTS Grade	% of students who have achieved this grade
A	10
B	25
C	30
D	25
E	10
FX	-

### Termination of the agreement

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

### G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature <sup>5</sup>
P PORTO02	<b>Prof.<sup>a</sup> Doutora Isabel Duarte</b> International Faculty Coordinator		
I MESSINA01	Prof.ssa Giovanna Spatari Rector		

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<sup>5</sup> Scanned signatures are accepted