



# Erasmus+ Programme

## Bilateral Inter-Institutional Agreement

### Key Action 1 Learning Mobility for Higher Education Students and Staff

#### among EU Member States and third countries associated to the Programme

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The institutions agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the [Erasmus Charter for Higher Education](#) in all aspects related to the organisation and management of the mobility, including [automatic recognition](#) of the credits awarded to students by the partner institution as agreed in the Learning Agreement and confirmed in the Transcript of Records, or according to the learning outcomes of the modules completed abroad, as described in the Course Catalogue, in line with the [European Credit Transfer and Accumulation System](#). The institutions agree on exchanging their mobility related data in line with the technical standards of the [European Student Card Initiative](#).

#### Grading systems of the institutions

Receiving higher education institutions need to provide a link to the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#). The information will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

1 Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

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## Validity period of the agreement

| Timeframe         | Academic Year* | Call Year* |
|-------------------|----------------|------------|
| Start of validity | [2024/2025]    | [2024]     |
| End of validity ✓ | [2028/2029]    | [2029]     |

## A. Information about the higher education institutions

| Name of the institution<br>(and department, where relevant)                                                                                                                                                           | Erasmus code        | Contact details <sup>2</sup><br>(email, phone)                                                                                                                                                                      | Websites<br>(General/Faculties/ Course catalogue)                                                                                                                                                                                                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>UNIVERSITY OF MESSINA</b><br>Represented by<br>Prof.ssa Giovanna Spatari, Rector<br>address: Piazza S.Pugliatti,1<br>98123 MESSINA (ITALY)<br><a href="#">Dipartimento di Giurisprudenza "Salvatore Pugliatti"</a> | <b>I MESSINA 01</b> | <b>Erasmus Institutional Coordinator</b><br>Dott. Giuseppe Lucchese, PhD<br>Head of International Mobility Unit<br>glucchese@unime.it<br><br><b>Academic Coordinator</b><br>Berlingò Vittoria<br>vberlingo@unime.it | <a href="https://www.unime.it/">https://www.unime.it/</a><br><a href="https://international.unime.it/">https://international.unime.it/</a><br><br><a href="#">Corsi di studio   Course Catalogue, Università degli Studi di Messina (cineca.it)</a> |
| <b>UNIVERSITY OF H</b><br>Represented by<br>Prof. María Antonia Peña Guerrero , Rector<br>address: Calle Dr. Cantero Cuadrado 6, 21007 Huelva (SPAIN)                                                                 |                     | <b>International Office</b><br>Beatriz María Domínguez García, Director of International Projection and Mobility<br>+34 959 219495<br>Academic coordinator<br>María de la O Galdón                                  | <a href="http://uhu.es/english/academic-info/">http://uhu.es/english/academic-info/</a>                                                                                                                                                             |

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Contact details to reach the senior officer in charge of this agreement and of its possible updates.

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|--|--|--------------------------|--|
|  |  | Mangas<br>mariola@uhu.es |  |
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## B. Mobility numbers<sup>3</sup> per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.


| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code (optional) *<br>[ISCED] | Subject area name (optional) * | Field of education – Clarification (optional) | Study cycle [short cycle, 1 <sup>st</sup> , 2 <sup>nd</sup> or 3 <sup>rd</sup> ] (optional) * | Number of student mobility periods                         |                                                          |                                                                              |                                                                            |
|---------------------------------------------------|---------------------------------------------------|-------------------------------------------|--------------------------------|-----------------------------------------------|-----------------------------------------------------------------------------------------------|------------------------------------------------------------|----------------------------------------------------------|------------------------------------------------------------------------------|----------------------------------------------------------------------------|
|                                                   |                                                   |                                           |                                |                                               |                                                                                               | Student Mobility for Studies<br>[total number of students] | Student mobility for Studies<br>[total number of months] | Student Mobility for Traineeships (optional) *<br>[total number of students] | Student Mobility for Traineeships (optional) *<br>[total number of months] |
| I MESSINA01                                       | E HUELVA01                                        | 0421                                      | Law                            |                                               |                                                                                               | 4                                                          | 36 (4 x 9)                                               | -                                                                            | -                                                                          |
| E HUELVA01                                        | I MESSINA01                                       | 0421                                      | Law                            |                                               |                                                                                               | 4                                                          | 36 (4 x 9)                                               | -                                                                            | -                                                                          |

### Short-term blended mobility option for students

By checking this box, the partners confirm that they are willing to exchange students who wish to carry out their mobility in a blended format, a combination of a short-term physical mobility with a virtual component.

<sup>3</sup> Mobility numbers can be given per sending/receiving institutions and per education field (optional\*:  
<https://circabc.europa.eu/sd/a/286ebac6-aa7c-4ada-a42b-ff2cf3a442bf/ISCED-F%202013%20-%20Detailed%20field%20descriptions.pdf>)

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| FROM<br>[Erasmus code of the sending institution] | TO<br>[Erasmus code of the receiving institution] | Subject area code<br>(optional)*<br>[ISCED] | Subject area name<br>(optional)* | Number of staff mobility periods                       |                                                       |                                                                    |                                                                   |
|---------------------------------------------------|---------------------------------------------------|---------------------------------------------|----------------------------------|--------------------------------------------------------|-------------------------------------------------------|--------------------------------------------------------------------|-------------------------------------------------------------------|
|                                                   |                                                   |                                             |                                  | Staff Mobility for Teaching<br>[total number of staff] | Staff Mobility for Teaching<br>[total number of days] | Staff Mobility for Training (optional)*<br>[total number of staff] | Staff Mobility for Training (optional)*<br>[total number of days] |
| I MESSINA01                                       |                                                   |                                             |                                  |                                                        |                                                       |                                                                    |                                                                   |
| E HUELVA01                                        |                                                   |                                             |                                  |                                                        |                                                       |                                                                    |                                                                   |

### C. Recommended language skills


The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution<br>[Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2     | Recommended language of instruction level                       |                                                                |
|-----------------------------------------|------------------------|---------------------------|-------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------|
|                                         |                        |                           |                               | Student Mobility for Studies<br>[Minimum recommended level: B1] | Staff Mobility for Teaching<br>[Minimum recommended level: B2] |
| I MESSINA01                             |                        | Italian*                  | English (where applicable)*   | B1                                                              | B2                                                             |
| E HUELVA01                              |                        | Spanish**                 | English (where applicable) ** | B1                                                              | B2                                                             |

\*(according to the requirements of the study course). Any certificate can be accepted, also certificates from the home university stating that the student has the requested level.

\*\* we do not require certificates

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## D. Calendar

Nominations of incoming students must reach the institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[day/month] | Spring term*<br>[day/month] |
|-----------------------------------------|-----------------------------|-----------------------------|
| I MESSINA01                             | June, 15th                  | November, 15th              |
| E HUELVA01                              | June 15th                   | 15 <sup>th</sup> November   |

Applications from incoming students must reach the institution by:

| Receiving institution<br>[Erasmus code] | Autumn term*<br>[day/month] | Spring term*<br>[day/month] |
|-----------------------------------------|-----------------------------|-----------------------------|
| I MESSINA01                             | June, 30th                  | November, 30th              |
| E HUELVA01                              | 1 <sup>st</sup> July        | 30 <sup>th</sup> November   |

Application procedure for incoming students

| Receiving institution<br>[Erasmus code] | Contact details<br>(email, phone)                                                                                  | Website for information                                                                                                                                                                           |
|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I MESSINA01                             | erasmus@unime.it                                                                                                   | <a href="https://international.unime.it/mobility/incoming-mobility/erasmus-incoming-students-study">https://international.unime.it/mobility/incoming-mobility/erasmus-incoming-students-study</a> |
| E HUELVA01                              | International Relations<br>Office<br><a href="mailto:Drinter02@sc.uhu.es">Drinter02@sc.uhu.es</a><br>+34 959219494 | <a href="http://uhu.es/english/pre-arrival/">http://uhu.es/english/pre-arrival/</a>                                                                                                               |

## E. Additional requirements

| Receiving institution<br>[Erasmus code] | Requirement                                               | Details                                                               | Website for information (if applicable)                                                                       |
|-----------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| I MESSINA01                             | Academic requirements<br>CV<br>Motivation letter<br>Other | - Number of ECTS credits completed<br><br>- Subject area code – ISCED | <a href="https://www.unime.it/international/tabelle-ects">https://www.unime.it/international/tabelle-ects</a> |
| E HUELVA01                              | Registered student at partner                             | Preferably with at least 60 ECTS                                      | <a href="http://uhu.es/english/pre-arrival/">http://uhu.es/english/pre-arrival/</a>                           |

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The receiving institution will send its decision within [5] weeks, **and no later than 5 weeks.**

### Inclusion and accessibility

The institution will provide support to incoming mobile participants with fewer opportunities, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Receiving institution<br>[Erasmus code] | Available infrastructure adjusted for people with:                  | Contact details (email, phone)                                                                                  | Website for information                                                                                                                                         |
|-----------------------------------------|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| I MESSINA01                             | - Reduced mobility<br>- Hearing impairments<br>- Visual impairments | <a href="mailto:servizi.dd@unime.it">servizi.dd@unime.it</a>                                                    | <a href="https://international.unime.it/services/disability-sld-services-students">https://international.unime.it/services/disability-sld-services-students</a> |
| E HUELVA01                              | Ramps, lifts                                                        | International Relations Office<br><a href="mailto:Drinter02@sc.uhu.es">Drinter02@sc.uhu.es</a><br>+34 959219494 | <a href="http://uhu.es/english/pre-arrival/">http://uhu.es/english/pre-arrival/</a>                                                                             |

## F. Information

### 1. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details (email, phone)                                                                                                    | Website for information                                                                                                             |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| I MESSINA01                   | Erasmus Mobility Office<br>Messina – Italy<br><br>+39 090 676 8534/8532<br><a href="mailto:erasmus@unime.it">erasmus@unime.it</a> | <a href="https://international.unime.it/services/facilities/housing">https://international.unime.it/services/facilities/housing</a> |
| E HUELVA01                    | International Relations Office                                                                                                    | <a href="http://uhu.es/english/pre-arrival/">http://uhu.es/english/pre-arrival/</a>                                                 |

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|  |                                                              |  |
|--|--------------------------------------------------------------|--|
|  | <a href="mailto:Drinter02@sc.uhu.es">Drinter02@sc.uhu.es</a> |  |
|  | +34 959219494                                                |  |

## 2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:


| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                                                                             | Website for information                                                                                                       |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|
| I MESSINA01                   | Erasmus Mobility Office<br>Messina – Italy<br>+39 090 676 8534/8532<br><a href="mailto:erasmus@unime.it">erasmus@unime.it</a> | <a href="https://international.unime.it/messina/residence-permit">https://international.unime.it/messina/residence-permit</a> |
| E HUELVA01                    | International Relations Office<br><br><a href="mailto:Drinter02@sc.uhu.es">Drinter02@sc.uhu.es</a><br><br>+34 959219494       | <a href="http://uhu.es/english/pre-arrival/">http://uhu.es/english/pre-arrival/</a>                                           |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                                                                                             | Website for information                                                                                             |
|-------------------------------|-------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------|
| I MESSINA01                   | Erasmus Mobility Office<br>Messina – Italy<br>+39 090 676 8534/8532<br><a href="mailto:erasmus@unime.it">erasmus@unime.it</a> | <a href="https://international.unime.it/messina/health-care">https://international.unime.it/messina/health-care</a> |
| E HUELVA01                    | International Relations Office<br><br><a href="mailto:Drinter02@sc.uhu.es">Drinter02@sc.uhu.es</a><br><br>+34 959219494       | <a href="http://uhu.es/english/pre-arrival/">http://uhu.es/english/pre-arrival/</a>                                 |

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#### 4. Additional information

| Receiving institution<br>[Erasmus code] | Information on recognition process / other useful information: | Contact details (email, phone) | Website for information                                                                                       |
|-----------------------------------------|----------------------------------------------------------------|--------------------------------|---------------------------------------------------------------------------------------------------------------|
| I MESSINA01                             | The University of Messina follows the ECTS system.             | erasmus@unime.it               | <a href="https://www.unime.it/international/tabelle-ects">https://www.unime.it/international/tabelle-ects</a> |
| E HUELVA01                              | The University of Huelva follows the ECTS system.              | drinter@uhu.es                 | <a href="http://uhu.es/english/pre-arrival/">http://uhu.es/english/pre-arrival/</a>                           |

A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI.

#### **Termination of the agreement**

*[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2022 will only take effect as of 1 September 2027+1. (1st of September for the next academic year). The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]*

#### **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code] | Name, function                      | Date | Signature <sup>4</sup> |
|-------------------------------|-------------------------------------|------|------------------------|
| I MESSINA01                   | Prof.ssa Giovanna Spatari<br>Rector |      |                        |

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Scanned signatures are accepted

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| E HUELVA01 | María Teresa Aceytuno<br>Pérez Vice Rector for<br>Internationalization and<br>Global Commitment |  |  |
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