

## CALL FOR ERASMUS+ MOBILITY FOR STUDY A.Y. 2025/2026

**Deadline of the call for proposals: March 24, 2025**

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When the masculine is used in this document, solely for the purpose of simplification, the form is intended to refer **inclusively to all persons** working within the academic community.

## **SECTION 1: CHARACTERISTICS OF ERASMUS MOBILITY FOR STUDY AND CLARIFICATION**

This call is part of the Erasmus+ 2021-2027 programming, regulated by [Regulation \(EU\) No. 2021/817 of the European Parliament and Council of May 2021](#) and the [Erasmus+ 2021-2027 Program Guide](#)

**The premises and annexes to this Notice constitute an integral and essential part of it.**

Individual mobility for learning purposes is part of Action 1 under the Erasmus+ 2021-2027 program. This action supports the mobility of female students in any subject area and cycle of studies (first, second and third cycle of studies).

The objective of this action is to contribute to the creation of a European educational space and to strengthen the link between education and research in order to promote thinking skills.

The publication of this call for proposals is to be considered conditional, pending the publication of the 2025 call for funding and the subsequent signing of the Erasmus+ 2025/2026 Convention between Indire/Erasmus+ National Agency and the University of Messina. The activities and related funding under this call are subject to change in compliance with what may be stipulated by the rules of the aforementioned Erasmus+ Convention. Any changes will be made official and communicated to interested students through institutional channels.

### **Art. 1 - Purposes and destinations of mobility for study**

#### **Art. 1.1 - Mobility for study.**

Action 1 under the Erasmus+ 2021-2027 program, mobility for the purpose of study is provided (Student Mobility for Studies-KA131).

This call for applications, fitting into this framework, allows for a period of international mobility as part of the first, second and third cycle (doctoral) studies at a foreign Partner University that has signed a bilateral agreement with the University of Messina and at which one can:

- Taking courses and taking exams;
- Combine a period of study with a period of curricular internship/dissertation research;
- Carry out research within the scope of the doctorate of affiliation.

#### **Art. 1.2 Study mobility destinations**

Erasmus mobility for study can take place in the Partner Universities with which the University Messina has signed an agreement and which are located in one of the following countries in the *so-called Programme Countries group*, which includes: the member states of the European Union, the countries of the European Economic Area (Iceland, Liechtenstein, Norway), and the candidate countries for EU membership (Turkey, Serbia and the Republic of North Macedonia).

International students enrolled at the University of Messina will not be able to carry out the mobility period in a foreign university in their country of residence. The data reported in the career in the ESSE3 application at the time of the start of the mobility will be authentic.

## Art. 2 -Requirements for participation in the Erasmus+ Mobility Program.

Art. 2.1 General requirements for participation in the Erasmus+ Program.

It is possible to carry out one or more Erasmus mobility for study (and/or traineeship - based on the provisions contained in the specific Call for Applications) in the same study cycle in different academic years. However, there is a maximum number of Erasmus mobility months per study, as detailed below:

- Cycle I (undergraduate): maximum 12 months (360 days)
- Cycle II (master's degree): maximum 12 months (360 days)
- Bachelor' degree: maximum 24 months (720 days)
- Cycle III (doctoral, postgraduate or master's ): maximum 12 months (360 days)

The duration in days shown is to be counted according to the provisions of the Erasmus+ program:

[Erasmus+ National Agency Calculator](#)

Any Erasmus mobility periods carried out in virtual mode from the country of habitual residence from A.Y. 2020/2021 onwards will not be counted for the purpose of calculating the maximum Erasmus mobility months per study cycle.

Periods of physical mobility abroad lasting less than 2 months (equal to 60 days) are not eligible, unless the force majeure clause is applied by the Erasmus+ INDIRE National Agency.

It is the responsibility of each candidate **to verify the number of months remaining available** for the relevant study cycle for the purpose of applying to this call for applications. By submitting an application for the Erasmus A.A. 2025/2026 call for applications, the candidate confirms that he/she has a number of available monthly months congruent with the rule mentioned above. In this regard, reference is also made to the criminal responsibilities associated with the issuance of false statements (Penal Code and special laws on the subject, pursuant to and in accordance with Article 76 of Presidential Decree No. 445/2000). If the maximum number of months of Erasmus+ mobility is exceeded, the mobility will be cancelled by providing for the return of the contributions paid for the days exceeding the maximum number of months provided by the Erasmus+ program.

Art. 2.2 - Requirements for participation in the Erasmus+ program provided by the University of Messina

The University of Messina, ensuring equal treatment of men and women, allows all students of the University of Messina who are regularly enrolled (including part-time) in a:

- undergraduate course;
- master's degree program;
- single-cycle master's degree program;
- Ph.D. (without doctoral fellowship);

Participation in the Erasmus+ program for study is subject to meeting the registration/enrollment requirements specified in the Table below, together with the language requirements in Article 2.3.

Requirements participation in the Erasmus+ program provided by UniME.	
Mobility characteristic	Enrollment constraints
<p>Mobility of a student matriculated/enrolled from the 1st year of a bachelor's, master's, single-cycle master's and doctoral degree program</p>	<ul style="list-style-type: none"> <li>• <b>Enrollment and related fee payment scheduled for A.Y. 2025/2026 before the start of mobility. For those leaving in the 1st semester, registration (and related fee payment) must be formalized compulsorily before the departure for mobility.</b></li> <li>• Be a <b>full-time UniME student/doctoral student</b>, regularly enrolled (within the normal duration of the CdS) in Bachelor's degree (Cycle I), Master's degree/Undergraduate degree (Cycle II), PhD (Cycle III), at the time of application (A.Y. 2024/2025) and for the duration of the stay abroad (A.Y. 2025/2026);</li> <li>• Have passed any OFA Debt before the start of the mobility, otherwise the mobility will be cancelled;</li> <li>• Do not be enrolled as a Repeater for more than one year;</li> <li>• Possess/commit to achieve the <b>language proficiency required</b> by the Partner Universities where the mobility period is intended to be carried out, as specified in the "available destinations" sheets (Annex 1 and Annex 2);</li> <li>• Not having already taken advantage of the <b>maximum number of months</b> of mobility allowed by the Erasmus+ Program in their study cycle.</li> <li>• <u>Not to be</u> enrolled, at the time of application, in a number of years longer than the normal duration of one's CdS (so-called "<b>fuori course</b>").</li> </ul>

<p>Mobility of a student matriculated/enrolled from the 1st year of a bachelor's, master's or single-cycle master's degree program <b>with citizenship of a non-European country</b></p>	<ul style="list-style-type: none"> <li>• Same requirements as above</li> <li>• Be in possession, at the time of application and for the duration of the mobility, of a regular residence permit. <b>The residence permit must be renewed before the start of the mobility.</b></li> </ul> <p><b>N.B. Students departing in the first semester who will not be in possession of a duly renewed residence permit will need to schedule their departure for the second semester. It is advisable to arrange for renewal well in advance of the date of departure.</b></p>
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#### Art. 2.3 - Language Requirements

You must submit your application by carrying out inclusion of one of the following documents concerning compliance with the language requirements of the Host Venue:

1. International certifications recognized by the MUR as listed in the following table:

International Certifications	
<p><b>English Language</b></p>	<ul style="list-style-type: none"> <li>• IELTS (International English Language Testing System - University of Cambridge)</li> <li>• PET (Preliminary English Test - University of Cambridge)</li> <li>• FCE (First Certificate in English - University of Cambridge)</li> <li>• CAE (Cambridge Advanced English - University of Cambridge)</li> <li>• CPE (Cambridge Proficiency English - University of Cambridge)</li> <li>• TOEFL (Test of English as a Foreign Language)</li> <li>• ESOL (English for Speakers of Other Languages - University of Cambridge)</li> <li>• ISE (Integrated Skill in English - Trinity College London).</li> </ul>
<p><b>French Language</b></p>	<ul style="list-style-type: none"> <li>• DELF (Diplome d'études en langue Française - Alliance Française/CIEP)</li> <li>• DALF (Diplome approfondit de langue Française - Alliance Française/CIEP)</li> <li>• ESABAC (State Examination-Baccalauréat).</li> </ul>



	<ul style="list-style-type: none"> <li>• DFP (Diplome de Française Professionnel - CCIP)</li> </ul>
<b>German language</b>	<ul style="list-style-type: none"> <li>• Goethe-Zertifikat B1</li> <li>• Goethe-Zertifikat B2</li> <li>• ÖSD Zertifikat B1</li> <li>• ÖSD Zertifikat B2</li> <li>• Testing DaF (Test Deutsch als Fremdsprache)</li> </ul>
<b>Spanish Language</b>	<ul style="list-style-type: none"> <li>• DELE (Diplomas de Espanol como Lengua Extranjera - Instituto Cervantes)</li> <li>• SIELE (Servicio Internacional de Evaluación de la Lengua Española - Instituto Cervantes)</li> </ul>

2. Self-certification (Attachment No. 3 of the Notice)

<p><b>Self-certification</b> - prepared according to the model available in Annex No. 3 of the Notice - <b>in which the applicant declares that he/she is in one of the following positions:</b></p>	<p><b>1) Having passed the language exam stipulated in the study plan and subsequent career registration</b></p> <p>The language passed must coincide with the official language of the destination country or with the language accepted by the host institution as the "vehicular language." For three-year courses, it is expected that the passed language exam will be at B1 level while for master's and single-cycle courses it will be at B2 level (unless the study manifesto provides for a different level).</p>
	<p><b>2) Be a native speaker student i.e., enrolled in courses of study delivered entirely in English.</b> option applies to students applying for those locations that have English as a requirement.</p>
	<p><b>3) Having passed the Online Linguistic Support (OLS) test.</b> This option is reserved exclusively for those who have already carried out an Erasmus mobility in the A.Y. 2023/24 and 2024/25 and hold the relevant OLS certificate</p>

	to be produced at the application stage.
	<b>4) Have passed a CLA test</b> for participation in the Erasmus+ Study mobility calls in calendar years 2023 and 2024.

3. Letter of commitment to the achievement of the language level required by the assigned location (Attachment No. 4 of the Call for Proposals)

Participation in the call for applications without specific language proficiency is also permitted. The student agrees to achieve and certify the necessary language level through one of the two options provided in Attachment No. 4 of the Call:

- Passing a test provided by the University (CLA at the request of the U.OP. Mobility for Study)
- Passing career exam

The required language level, under penalty of revocation of the scholarship and consequent reassignment of the seat to another student favorably placed in the ranking list, must be strictly achieved by the dates shown in the following table:

<b>Language Level</b>	<b>30 May 2025</b> - for departures of 1st half/full year
	<b>November 30, 2025</b> - for departures in the 2nd semester

Students who choose to submit the "letter of commitment" will be considered "conditional" assignees.

**WARNING**

**For many destinations, it is necessary to have a good/very good knowledge of the local language and, in some cases, certified knowledge of the required language already at the application stage (registration on the partner university portal).**

**Therefore, we encourage students to consult, in advance on the webpage of the host university, information regarding language requirements and/or the possible request for official attestations to be attached to the application. Such attestations are issued by our Business Unit only upon the individual student's request sent by e-mail to [erasmus@unime.it](mailto:erasmus@unime.it)**

In compliance with the fulfillments stipulated in the Three-Year Plan for Prevention of Corruption and Transparency (PIAO) 2025-2027, regarding the verification of the authenticity of the self-certifications/international language certifications submitted participation in the call, candidates may be contacted, on a random basis, to produce the documentation subject to verification with attached the declaration of conformity to the original of the copy of acts or documents (to the

Pursuant Presidential Decree No. 445/2000)

### Art. 3 - Duration and types of Erasmus+ mobility.

The duration of Erasmus+ mobility is established in each bilateral agreement signed between the University of Messina and the individual Partner Universities.

The mobility period must be carried out in accordance with the provisions of Article 2. of this Notice.

The University of Messina, in order to promote the quality of international mobility, points out the importance of adhering to the duration (number of months) stipulated in the bilateral agreement (IIA) without asking for reductions/remodulations when accepting the assigned seat.

#### WARNING

It is not permissible to apply for extensions of mobility grants that were initially for one year (9-10 months) but were reduced to one semester (5-6 months) upon acceptance. It is advisable to accept the full period under the agreement and possibly anticipate the conclusion of the mobility. More and in-depth information can be found in Annex No. 6 of the Call for Applications, which you are invited to read.

Mobility can be initiated as of **September 1, 2025**, must end no later than **September 30, 2026**, and must be carried out continuously. **In combined study+training mobility, the two activities must mandatorily take place one after the other and not at the same time.**

Mobility can be of two types:

Erasmus+ Mobility	
<b><i>Long Mobility</i></b> <i>(for all students)</i>	<p>It can be carried out <b>by all students pertaining to the I, II cycle of study and PhD</b> at Partner Universities with which the University of Messina has signed an agreement and which are located in the <i>Programme Countries</i> (see art.1.2 of this announcement)</p> <p>Each <b><i>long mobility</i></b> must have a minimum mandatory duration of <b>2 months</b> (60 days) and a maximum duration of <b>12 months</b> (360 days).</p>
<b><i>Short Mobility</i></b>	<p><b>This type of mobility is reserved only for doctoral students</b> enrolled in doctoral programs at UniME.</p>



<i>(PhD students only)</i>	<p>It is permissible to conduct a <b>short mobility</b> with a minimum mandatory duration of <b>5 days</b> up to a maximum of <b>30 days</b>.</p> <p>For this call for applications, <i>short mobility</i> is foreseen only within the Programme Countries. Short mobility must be authorized by the host university in accordance with the procedures outlined in Article 8.3 of this call.</p>
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**Ph.D. students** may choose to carry out, at the available destinations, alternatively one type of Erasmus mobility (*long mobility* or *short mobility*) in accordance with the preceding articles. **The mobility for doctoral students must be carried out exclusively before the completion of the doctoral program itself.**

#### **Art. 4 - Permitted and prohibited activities during mobility Erasmus+**

During Erasmus+ mobility for study at the host university, it is possible:

- **Attend courses and take examinations.** N.B. Examinations related to years subsequent to the year of mobility cannot be taken. (See Annex No. 6 - Mobility Management Vademecum)
- **carry out activities aimed at writing the dissertation.** It is necessary to check in advance whether the foreign university interest is willing to offer its supervision for carrying out curricular internship activities and/or aimed at writing the : given the specificity, this opportunity is not guaranteed at all foreign universities;
- **carry out continuous combined mobility (study+ internship and/or thesis research).** In this case, the activities must be carried out in a manner complementary to the study activity and under the supervision of the host university.

It is up to the host university to ultimately approve the training plan to be carried out in mobility.

Given the importance of performing quality international mobility aimed at carrying out teaching activities at the host university, the University of Messina **does not allow** the following activities to be carried out during Erasmus mobility:

- Taking courses and taking exams at the University of Messina;
- graduate from the University of Messina.

#### **Art. 5 - Recognition of training activities carried out during the mobility Erasmus+**

The period of international mobility is an integral part of the educational pathway and enjoys full academic recognition, based on what has been agreed in advance with the contact person for international mobility of the relevant Course of Studies and with the host university through the Learning Agreement for Studies (study plan for the mobility period).

The planned and agreed activity for the mobility period must be consistent with the subject area (ISCED Area) specified in the bilateral agreement signed between the University of

Messina and Partner University and comply with the provisions of the "[Regulations for the Recognition of Educational Activities Performed Abroad.](#)"

## Art. 6 - Erasmus "Status": equalization of studies and services

Those who are successful in the Call for Studies will be granted the "status" of Erasmus student, which guarantees, in their respective universities, what is shown in the following table:

Erasmus STATUS	
At UniME	At the host university
Recognition of study period and training activities carried out in mobility and included in the Learning Agreement.	Exemption from payment of tuition fees (except for any specific required contributions)
Recognition of Compulsory attendance of courses that should have been taken during the mobility period	<b>Extension of UniME's insurance coverage</b> for liability and accident while carrying out educational activities abroad. Insurance coverage is guaranteed only if you are regularly enrolled in UniME.
	<b>Take advantage of free services offered by the host university</b> (e.g., language courses, housing search support, tutoring, etc.).

## Art. 7 - Contribution financial

The total financial contribution for the mobility period is provided through European funds allocated by the Erasmus+/INDIRE National Agency, the Ministry of University and Research (MUR) and the University. The total financial contribution consists of a mobility grant (see Articles 7.1 and 7.2) and a travel grant (see Article 7.3).

Specifically, the total contribution amount varies according :

- Type of mobility (*Long mobility or Short mobility* reserved for doctoral students)
- Financial and asset status of the student.
- country of destination

### Art. 7.1 - Financial contribution for Erasmus+ *Long mobility*

The grant designated for **Erasmus study long** , consists of the following amount items:

**ITEM A - Community monthly grant allocated by Erasmus+ National Agency/INDIRE.** This component is disbursed to all winners of the Erasmus+ call for studies A.Y. 2025/2026, varies based on the country of destination and corresponds to the following amounts:

Community monthly grant provided by National Agency Erasmus+/INDIRE	
Destination countries	Amount
<p style="text-align: center;"><b><u>GROUP 1</u></b></p> <p>Austria, Belgium, Denmark, Finland, France, Germany, Ireland, Iceland, Liechtenstein, Luxembourg, Norway, the Netherlands, Sweden</p>	400.00 euros per month
<p style="text-align: center;"><b><u>GROUP 2 and Group 3</u></b></p> <p>Bulgaria, Czech Republic, Cyprus, Croatia, Estonia, Greece, Hungary, Latvia, Lithuania, Malta, Poland, Portugal, Republic of North Macedonia, Romania, Serbia, Slovakia, Slovenia, Spain, Turkey.</p>	350.00 euros per month

The awarding of scholarships and their total amount will be subject to the overall funding that the University will receive from the European Commission through the Erasmus+ National Agency.

**In the event that European funds are insufficient to finance all the assigned mobilities, it will be the responsibility of the University to inform the recipients, in a timely manner, of the allocation criteria, the possible maximum number of monthly payments that can be financed and the total amounts granted to each student.** Grantees who, after accepting the destination, are not found to be beneficiaries of the ERASMUS+ grant may drop out of the program without further consequences.

#### **ITEM B - Supplementary grant for economically disadvantaged situations.**

This Supplementary Grant is provided on the basis of meeting specific requirements inherent to the:

- **merit:** achievement and career recognition of at least 12 career-recognized CFUs by 01/10/2026 (within the academic year in which the mobility took place).
- **Economic and financial situation:** possess, prior to the start of a mobility, an ISEEU\* with a value between 0 and € 50,000. For international students, this requirement is considered as fulfilled.

The amount of the additional contribution, disbursed to eligible students, will vary depending on the value of the ISEEU. International students will benefit from the supplementary contribution according to their country of origin based on the resolution of the BoD of January 30, 2025.

ISEE value	Monthly amount	BELONGING GROUP THIRD COUNTRY*
ISEE ≤ 13,000	€ 400	A
13,001 < ISEE ≤ 24,000	€ 350	B
24,001 < ISEE ≤ 26,000	€ 300	C

26,001 < ISEE ≤ 28,000	€ 200	D
28,001 < ISEE ≤ 30,000	€ 150	
30,001 < ISEE ≤ 40,000	€ 100	
40,001 < ISEE ≤ 50,000	€ 50	
ISEE > 50,001	€ 0	

\*Applicable only to international students from non-EU countries - see appendix no.7

**In the event that there are insufficient funds to finance the supplementary grant for all students in economically disadvantaged situations (ITEM B), priority will be given to those with a lower ISEEU value, until the available budget for this item is exhausted.**

For the determination of supplementary contributions, reference will be made to the ISEEU calculated specifically for benefits for the right to university study, communicated at the time of registration for the A.A. 2024/2025. **In case of non-inclusion in the career on the ISEEU 2024/25 attestation platform (even following any waivers or facilitations) or failure to consent during enrollment, the ministerial contribution cannot be paid. As determined by the Board of Directors at its meeting on January 30, 2025, international students will receive supplementary contributions based on their home country Group (see Annex No. 7 of the Notice Table Allocation of Supplementary Funds by Home Country).**

**ITEM C** - Supplementary Community Grants for students with special needs.

These are grants allocated by the European Commission for those with specific physical, mental or health conditions. The availability of these grants will be notified directly to those who are successful in the Erasmus Call for Study. To access them, it will be necessary to submit a specific application based on the modalities and timelines defined by the Erasmus Plus National Agency INDIRE. For more information contact the U. Op. Mobility for Study ( ). [erasmus@unime.it](mailto:erasmus@unime.it)

Students, who do not complete any study activities and who do not obtain any recognition of the activities they have incurred, or who do not apply for recognition of the activities they have incurred by the time they obtain their degree, will have to **return the full amount of funding received** and will not be granted "Erasmus+ student" status.

In case of a request for extension of the mobility period, no increase in the financial contribution initially granted will be paid.

Art. 7.2 - Erasmus+ financial contribution for **Short Mobility** intended only for doctoral students without doctoral scholarship.

Ph.D. students can carry out Erasmus+ mobility to Programme Countries of the short mobility type instead of Long Mobility, subject to an explicit request made at the application stage (according to

the procedures specified in Article 8.3 of this Notice) and subject to the subsequent approval of the host university.

In the case of *Short Mobility*, there are specific grants that will replace and NOT add up to the Erasmus+ *Long Mobility* grants.

The grant intended for Erasmus *Short mobility* carried out as part of a doctoral program at a Programme Country University is provided as **individual support**, i.e., a daily amount disbursed to all successful doctoral students of the Erasmus call for study A.Y. 2025/26 who will carry out this type of mobility.

The for Individual Support are shown in the table below:

<b>Erasmus <i>short mobility</i> financial contribution for doctoral students</b>			
<b>Beneficiaries</b>	<b>Type <i>contributio</i> <i>n</i></b>	<b>Additional requirements</b>	<b>Amount of contribution</b>
Doctoral students who won Erasmus A.Y. 25/26 call for proposals and will carry out a short mobility c/o Programme Countries	Individual support	N/A.	From the 1st until the 14th day mobility: €100 per day
			From the 15th until the 30th day mobility: €56 per day

Art. 7.3 **TRAVEL GRANT** travel contribution amount

The Travel Grant is a contribution due to all selected participants that has varying amounts based on the corresponding **mileage** range in which the distance between the University Messina and the destination Erasmus+ destination falls. There are two types of Travel Grants:

### **"Standard"**

- One-time grant awarded, without the need to submit proof of expenditure, to **all grantees** who use standard means of transportation (such as flights, etc.) to reach their Erasmus+ destination based on the kilometer distance of the route.
- Requests for trips made for occasional returns (e.g., Christmas holidays, weekends, etc.) will not be considered eligible.

The Standard Travel Grant amounts per participant are shown in the Table below:

<b>TRAVEL GRANT "STANDARD"</b>	
<b>Mileage band</b>	<b>Travel Grant Amount "Standard"</b>
Between 0 and 99 KM	€ 28
Between 100 and 499 KM	€ 211
Between 500 and 1999 KM	€ 309
Between 2000 and 2999 KM	€ 395

Between 3000 and 3999 KM	€ 580
Between 4000 and 7999 KM	€ 1.188
8000 KM or more	€ 1.735

To calculate distances, we recommend using the official Distance Calculator accessible at the following link: <https://erasmus-plus.ec.europa.eu/it/resources-and-tools/distance-calculator>

### "Green"

The Erasmus+ 2021/2027 program aims to incentivize green transportation, that is, travel modes using low-carbon means of transportation (such as train, car sharing, bus). The one-time grant is awarded to those who use low-carbon means of transportation such as train, car sharing, bus, etc. (ship and airplane are excluded) to reach their Erasmus+ destination.

- The trip must be made at the start within a maximum span of 30 days before the date of the start of mobility attested by the Declaration of Mobility and/or related to the return trip made within a maximum span of 30 days from the date of the end of mobility attested by the Declaration of Mobility.
- Requests for trips made for occasional returns (e.g., Christmas, Easter, weekends, etc.) will not be considered eligible.
- For this type of travel, the relevant expense slips must be kept in order to prove the actual green travel. The slips will be requested by the U. Op. Mobility for Study at the end of the mobility.

The "Green" Travel Grant amounts and requirements per participant are shown in the Table below:

TRAVEL GRANT "Travel Green"		
Requirements for beneficiaries	Mileage band	Amount Travel Grant Green
→ embark on a Green journey to reaching the Erasmus+ goal → submit proof of travel expenses incurred	Between 0 and 99 KM	€56
	Between 100 and 499 KM	€285
	Between 500 and 1999 KM	€417
	Between 2000 and 2999 KM	€535
	Between 3000 and 3999 KM	€785
	Between 4000 and 7999 KM	€1188
	8000 KM or more	€1.735

To calculate distances, we recommend using the official Distance Calculator accessible at the following link: <https://erasmus-plus.ec.europa.eu/it/resources-and-tools/distance-calculator>

Art. 7.4 - Modalities and timing for the disbursement of Erasmus+ mobility grant.

In the case of long mobility, the financial contribution due is estimated on the basis of the number of monthly payments stipulated in the Call for Applications (Annex 1 and Annex 2) and subsequently defined in the financial agreement. At the end of the Erasmus mobility, the financial contribution is recalculated on the basis of the number of mobility days actually carried out according to the counting methods provided by the Erasmus+ program.

The disbursement Monthly Community Grant (ITEM A) is subject to the signing of the Financial Agreement between the University of Messina and the beneficiary (the student). The amount of the supplementary grant (ITEM B) is calculated according to the assumed number of days of mobility, based on what is stated in the Financial Agreement.

It is planned provide:

- an **initial down payment** at the start of the mobility corresponding to 80% of the monthly Community Grant (ITEM A) and, if due, 80% of the Supplementary Grant (ITEM B). departure and start of the mobility are subject to administrative deadlines and acceptance by the host university.
- A **balance** of 20% Community Monthly Grant (ITEM A) at the end of the mobility. The corresponding 20% Supplementary Grant (ITEM B) will be disbursed at the conclusion of the procedure for the recognition of educational activities carried out during the mobility exclusively to those who have obtained career validation of at least 12 curricular CFUs for passed exams referring to the academic year of mobility. The supplementary grant will be disbursed only for the duration stipulated in the financial agreement and any extension period will not be counted.
- Disbursement of 100% of the value of the Travel Grant "Standard"

The contribution intended for **Erasmus study long mobility**, may be subject to full or partial repayment obligation.

**Full repayment** of Item A (plus Item B, if any) and Travel Grant "Standard" is required in case of:

- Waiver of the mobility period (after signing the financial agreement);
- return from mobility before 60 days (unless Force Majeure clause approved by the Erasmus+ INDIRE National Agency applies in case of special emergency situations);
- cancellation of the mobility period by UNIME by virtue of non-compliance with the provisions of the financial agreement under the Erasmus+ program signed by the beneficiary;
- Failure to deliver at the end of the mobility, the "Declaration of Mobility" and the "Learning Agreement for Studies", in the last useful version, approved by the University of Turin before the end of the mobility

Full repayment of Item B, if entitled, is required in case of:

- Non-recognition in the career of at least 12 CFUs for the mobility period carried out;

It is, on the other hand, provided for the partial repayment of the grant given in case reduction the mobility period compared to what was provided for in the financial agreement (repayment of an amount proportional to both Item A and Item B and corresponding to the number of days of mobility not carried out).

In the case of *short mobility*, the timing and modalities for disbursement of the contribution will be defined in the Financial Agreement signed with the beneficiary. Partial repayment is also provided for this type of mobility if the doctoral student returns earlier than the duration agreed in the Financial Agreement. Full repayment is foreseen in case of renunciation of the mobility period (after the signing of the Financial Agreement);

The Financial Agreement must be sent exclusively from one's institutional e-mail address ([nome.cognome@studenti.unime.it](mailto:nome.cognome@studenti.unime.it)) at least one month before the start of the mobility to the U. Op. Mobility for Study, which will forward the document for the final signature of the Director D.A. Educational Services and Higher Education. Deadlines for submitting the Financial Agreement will be promptly communicated to scholarship recipients via email.

At the end of the mobility and the procedure for the recognition of educational activities carried out abroad, the University of Messina will verify the actual period of stay and the number CFUs recorded in the career and will calculate the amount due, which may be credit or debit. The Erasmus mobility grant is INCOMPATIBLE with other EU funds provided for the same purpose, i.e. to support the international mobility period.

## SECTION 2: SUBMISSION OF APPLICATION

### **Article 8 - Submission of the application for candidacy**

Art. 8.1 - Choice of destination

Each student in his or her application may choose up to ten destinations in order of preference. It is advisable to apply only for destinations of actual interest since, in the first ranking phase, the student may be placed on one of the selected destinations and not necessarily in the first preference.

Applicants are required to evaluate very carefully all preferences expressed, consistent their course of study with the help of the information contained in the "available destinations" forms (Attachment 1 and 2) in the knowledge that any one of the chosen destinations could be assigned.

The available destinations for each Department are attached to this notice "Annex 1 - Available Locations I and II cycle" and Annex 2 - Available Locations III cycle.



### WARNING

#### Host Universities define DEADLINES for:

- **Nominations (receipt of names)** of those who will carry out Erasmus+ mobility at their University. Nominations are communicated by the U. Op. Mobility for Study following acceptance by the student
- **Application (application for admission)** of those named in the *nominations*. This process is the responsibility of the individual student winner of Erasmus+ Study Mobility grant.

**If the above deadlines are prior to the conclusion of the selection process of the University of Messina, departure in the 1st semester of A.Y. 2025/2026 is NOT guaranteed and it will be necessary to consider a possible departure in the 2nd semester, regardless of the number of semesters provided by the destination.**

**Students are urged to check *nomination/application* deadlines and any language requirements as of now by consulting the website of the host university, especially in case of a planned start of mobility in the 1st semester.**

BEFORE submitting the Erasmus application, it is necessary for the student to verify the following information:

- Disciplinary scope of the agreement (ISCED Area): consider the consistency between the disciplinary scope of the bilateral agreement and your own course of study. (Attachment 1 and Attachment 2 of Available Locations)
- Intended level of study for the period abroad: consider choosing the level of study of the desired mobility (UG/PG/D) consistent with your level of study: "UG" = undergraduate: bachelor's degree/level I, "PG" = postgraduate: master's degree/master's degree/level II single cycle "D=doctorate(Attachment 1 and Attachment 2 of Available Locations)
- Host Athenaeum Language Requirements: These are the language entry requirements required by the host universities. You should evaluate your choice of destination taking into account the adherence between the stated requirements and your language skills and/or any language certificates if required by the host university. (Attachment 1 and Attachment 2 of Available Locations)
- Procedure and Application (application for admission) deadline provided by the Host University by consulting the website of the Host University in order to schedule the mobility. (Website of the host university)
- Available places with corresponding number of months: e.g., "2x6" = 2 places of six-month duration each (Attachment 1 and Attachment 2 of Available Places)
- Host University educational offerings: Consult the catalog of courses offered by the Host University on its website to identify courses compatible with your study plan, if necessary consulting in advance the [Course of Study/whose references are available online. s international mobility contact person](#) N.B. If you are also interested in doing an internship and/or thesis research, you should check whether the host University is willing to accept the possible carrying out of such activities.

- For those venues whose language is a minority (e.g., Portugal, Poland, Turkey, Romania, etc...) that use English as a vehicular language, it is essential to check their educational offerings and make sure of the language in which classes/programs/exams are held.
- Database with exams taken and recognized by Erasmus+ students in previous A.A. in which are reported, for each Department and Course of Study, the teachings taken (and subsequently recognized) at the partner locations by UniME students in previous Academic Years. It should be noted that the data reported in the database are not exhaustive; students can independently identify additional teachings to be taken abroad. (UNIME website)

#### Art. 8.2 - Application

This Call for Applications has a single application deadline.

**Applications may be submitted by 1 p.m. on March 24, 2025**

Students interested in participating in the Call for Mobility should submit their applications exclusively electronically by authenticating with their credentials on the University's [ESSE3](#) personal page and follow the procedure outlined in **Annex 5 of the Call for Applications** "Guide to Completing the Application." Delivery of the application in paper format is not required and additions to the application will NOT be allowed.

The application should state:

- one's language proficiency (see Art. 2.3). The certificate/self-certification of language proficiency must be uploaded in PDF format to the ESSE3 platform, under penalty of exclusion;
- Any participation in previous mobility periods under the Erasmus+ program;
- their preference for one or more destinations, in order of priority;
- The possible presence of disabilities;
- for Ph.D. students only: the permission of the relevant Ph.D. Coordinator/College of Teachers to carry out the period abroad;

How to fill out the application through Esse3 is outlined in the "Guidelines for Filling Out the Erasmus+ Application Online" (Annex 5) available in Italian and English.

All documentation related to this Notice and any updates and/or further specifications will be made available on the University website at: <https://www.unime.it/bandi-e-concorsi>.

In case of difficulties in accessing the online application or in case of technical difficulties in filling out the application, students may contact the U. Op. Mobility for Study by e-mail, writing [toerasmus@unime.it](mailto:toerasmus@unime.it) **using, exclusively, the institutional e-mail**. E-mails received from personal addresses will not be considered valid. Please note that the online application procedure will be manned by the U. Op. Mobility for Study from 9 a.m. to 1 p.m. every weekday, except for closures due to holidays indicated on the University portal.

#### Art. 8.3 - Erasmus *short mobility* application for doctoral students

Ph.D. students who wish to apply for their intended destinations in the Programme Countries and who intend to carry out an Erasmus+ *Short Mobility* are required, when closing the application, to send an email to [erasmus@unime.it](mailto:erasmus@unime.it) stating their intention to carry out a short mobility.

If the candidate has not notified the U. Op. Study Mobility of his or her willingness to carry out a short mobility, the mobility will be considered a long mobility and must comply with the requirements under Type 1 of Art. 3 related to long mobility.

Before the start of the mobility, the doctoral student must send to the U. Op. Mobility for Study ([erasmus@unime.it](mailto:erasmus@unime.it)) an authorization aimed at confirming, the host university, the opportunity to carry out a short mobility under the active Erasmus agreement for the D (doctoral) level. The authorization template will be provided to successful applicants for a short mobility under this call for applications.

### SECTION 3: SELECTION CRITERIA, SCORING AND RANKINGS

#### Art. 9 - Application selection criteria and rankings

##### Art. 9.1 - Scoring.

The ranking will be based on the following formulas:

$\Sigma$  (grade X credit) / (divided) number of credits acquired FIRST

LEVEL and SINGLE CYCLE STUDENTS.

Score=  $(50 * \text{average}/30 + (50 * (\text{creditsOnYears})/60)$

creditsOnYears= credits earned/years of coursework

SECOND LEVEL STUDENTS.

Score=  $(50 * \text{average}/30 + (25 * (\text{creditsOnYears})/60 + (25 * R/33)$

creditsOnYears= credits earned/years of coursework

$R = ((\text{gradeDegree1level}/\text{scaleDegree1level} * 30) * (3 / \text{yearsDegree1level}) * 1.1$

THIRD CYCLE STUDENTS (DOCTORAL STUDENTS WITHOUT SCHOLARSHIP ONLY)

Score=  $(\text{Level I undergraduate grade} + (\text{Level II undergraduate grade}) / 2$  Or

Score (C.U.) = single-cycle undergraduate grade

Students selected for Round 3 will be included in a special ranking list.

##### Art. 9.2 - Rankings and Assignments

Selection will be made on the basis of the evaluation of the candidates' academic career, taking into account the preferences expressed regarding the destination locations.

The seat assignment will depend on the score obtained according to the formulas for calculating the merit score (see Art. 9.1) based on the data in ESSE3 as of the due date of the

Notice, order of preferences expressed by the candidate and the number of available places. In case of equal merit, preference will be given to the candidate who is younger in age. The University Erasmus Committee will approve the allocations for each department.

All educational activities registered after the deadline of the Call for Applications will not be considered for purpose of processing the ranking. Students aware of any errors or delays in the registration of exams taken are required to request the regularization of their careers by contacting the Student Secretariat and/or the relevant Teaching Structure before completing the application.

The rankings with seat assignments, will be published at the following link <https://www.unime.it/bandi-e-concorsi> according to the deadlines indicated in Article 10.

This publication has the value of legal publicity, in accordance with the Digital Administration Code (D. Lgv. 235/2011) and will have the value of notification for all assigned candidates. It will be the student's responsibility to view the ranking list.

## **Art. 10 - Acceptance of Erasmus grant for study**

### **STEP 1: Evaluation of applications**

Applications and their attachments that have been uploaded at the application stage, as required by the call for applications, will be evaluated at this stage.

### **STEP 2: Publication of provisional rankings.**

The provisional ranking provides for the assignment of the winners to the destinations, which is done in descending order of score taking into account the preferences expressed during the application process. This ranking will be published by **April 15, 2025 at 1 p.m.** and will be notified exclusively by posting at the link <https://www.unime.it/bandi-e-concorsi/studenti>.

**Changes of the assigned location will not be allowed.**

### **STEP 3 Acceptance/waiver of mobility**

Students who are awarded in the ranking list must accept the location or renounce the Erasmus+ scholarship through the ESSE3 platform by **April 19 at 1 p.m.** from the publication of the ranking list in case of renouncement or non-acceptance, it will not be possible to be placed on other destinations and you will lose any right to Erasmus+ mobility for study 2025/2026.

### **STEP 4: Reserve slippage and reallocations.**

Thereafter, the rankings will be scrolled, according to the availability of funds, reallocating any destinations made vacant as a result of renunciation and/or non-acceptance.

### **STEP 5: Publication of final ranking list**

The publication of updated rankings based on acceptances, waivers, and slippage,

will be notified exclusively by posting at <https://www.unime.it/bandi-e-competitions/students> link by **April 24, 2025**.

**STEP 6: Acceptance/waiver of mobility.**

At this stage, only those students who are found to be assigned as a result of sliding or proposed assignment will have to accept by sending an email to [toerasmus@unime.it](mailto:toerasmus@unime.it) by **April 28, 2025**, using, **exclusively, the institutional email ([nome.cognome@studenti.unime.it](mailto:nome.cognome@studenti.unime.it))**. In case of renunciation or non-acceptance, it will not be possible to be placed on other destinations and you will lose any right to Erasmus+ mobility for study 2025/2026.

All students who have accepted the assignment, either through the ESSE3 platform or via email, should simultaneously send an email to [erasmus@unime.it](mailto:erasmus@unime.it) from their institutional account, indicating the chosen semester of mobility (I Semester - II Semester - Full Year) and the total number of months respecting the agreed and indicated duration of mobility for each host location as per Attachment 1 - (Example: I Semester for 6 months or Full Year for 9 months).

It is reiterated that grantees who fail to meet the deadline for communicating their acceptance will be automatically excluded, losing all rights to Erasmus+ mobility for A.Y. 2025/26. **Acceptance by the student will not guarantee the possibility of departure; it will be necessary for the host University to explicitly confirm its willingness to accept him/her (acceptance)**. In the event that the destination University does not accept the assigned student, the U. Op. Mobility for Study may, exceptionally, at the request of the International Mobility Referent of his/her Course of Study, proceed to reassign any places that may still be available.

It will be the responsibility of the U. Op. Mobility for Study to communicate the names of the assigned students (Nomination) to the destination universities.

**It is the responsibility of the winning student to check the website of the foreign host university and gather all information regarding deadlines and procedures regarding the Application Form, submission of the Learning Agreement, language of course delivery, relevant curricula, and language proficiency attestation or certification.** You must complete and submit the forms abroad paying attention to the deadlines set by the partner university. If the deadlines for accepting the registration (Application Form) at the foreign university have expired, the mobilities can only be carried out in the second semester.

**WARNING**

Students are invited to consult **Annex No. 6 of the Announcement "Mobility Management Vademecum"** in which are listed all the **requirements and/or procedures to be followed** in the different stages of mobility: **"before departure"**: registration at partner university, definition and compilation of the learning agreement, regularization of enrollment at the University of Messina" - **"during period abroad"** : start of mobility, modification to the learning agreement, extension of the period of stay, verification of the documentation to be brought back upon **return** - **"upon return of the mobility"**: Delivery of documentation to the U. Op. Mobility for Study, Request for recognition

Of the activities carried out abroad.

### **Art. 11 - Renunciation of Erasmus grant for study**

In case of renunciation by the assignee, the destination made available will be assigned to eligible nonassignee students according to the order of the ranking list. Reassignments will be made consistent with the enrollment timeframe provided by each host university and, in any case, no later than October 15.

Except in cases of "force majeure" or for serious family/health reasons (duly documented), renunciations of the Erasmus+ grant must be notified by email to [erasmus@unime.it](mailto:erasmus@unime.it) by July 1 (for grantees departing in the first semester/full year - and by December 31 (for departures in the second semester). Failure to notify by these deadlines may result in a penalty when drawing up the rankings in subsequent calls for applications.

## **SECTION 4: ADMINISTRATIVE ASPECTS AND REGULATIONS**

### **Art. 12 - Insurance Coverage**

Students on Erasmus+ mobility are covered by an insurance policy, paid for by the University of Messina, for Accident and Civil Liability, valid for the entire period abroad, in the exclusive performance of the activity envisaged in their study plan.

Any additional insurance coverage required by the host location will, however, be the responsibility of the student.

### **Article 13 - Information on data processing personal data.**

For the information regarding the processing of personal data, please consult the specific online section of the University portal available at the link: <https://www.unime.it/privacy-e-cookie-policy>

### **Art. 14 - Head of proceedings**

Pursuant to provisions of Article 5 of Law No. 241 of August 7, 1990, the person in charge of the selective procedure referred to in this notice is Dr. Norita De Angelis, Head of the U. Op. Mobility for Study, University of Messina, Piazza S. Pugliatti 1, Messina. (e-mail: [erasmus@unime.it](mailto:erasmus@unime.it) / [ndeangelis@unime.it](mailto:ndeangelis@unime.it) - tel. 090/6768532). For more info: U. Op. Mobility for Study - International Mobility Organizational Unit - Dept. Admin. Educational Services and Higher Education -Tel: 090/6768532-8349- 8541.

### **Art. 15 - Final and coordinating provisions**

Participation in the procedure implies the acceptance, without reservation, of all the provisions contained in this notice; for anything not expressly provided for herein, the relevant regulations in force apply.

Candidates have the right to access the records of the procedure in accordance with the "Regulations on Documentary Access, Simple Civic Access and Generalized Civic Access" of the University of Messina.

By submitting the application, the candidate manifests consent to the release of the documents pertaining to this procedure, requested in accordance with the regulations on access. All communications regarding the procedure will be made through the institutional website of the University and have the value of notification to candidates.

This notice will be published in the "Notices and Competitions" section of the University's institutional website.